

**Mentoring Program- Cohort 12**

**Return to:**

The Wexner Foundation  
 8000 Walton Pkwy, ste 110  
 New Albany, OH 43054  
**Attn: Trisha Taylor**

Name: Trisha Taylor  
 Street Address: 8000 Walton Parkway Suite 110  
 City, State, Zip: New Albany, OH 43054

Invoice: MPMEET-Cohort 12  
 Program Dates: April 2023- March 27, 2024  
 Reimbursement: Two weeks after the Enrichment Opportunity  
 Deadline: Completes

Reminders:

To be reimbursed for your costs, you must mail (email) a signed reimbursement form and ALL relevant supporting documentation to Trisha Taylor

Supporting documentation are original receipts and the means of payment for all expenses.

DATE	DESCRIPTION (For travel, include origin and destination)	AIR & TRANS.	MILEAGE	MILEAGE TOTAL (\$ .65)	OTHER	TOTAL
6/1/2025	Lyft from Home to Airport	\$ 32.37		\$ -		\$ 32.37
6/1/2025	Checked Bag with American Airlines	\$ 35.00		\$ -		\$ 35.00
6/1/2025	Uber From Airport to Hotel	\$ 41.17		\$ -		\$ 41.17
6/1/2025	Dinner Per Diem			\$ -	\$ 30.00	\$ 30.00
6/2/2025	Uber From Hotel to Meet Mentor at Workplace	\$ 22.10		\$ -		\$ 22.10
6/2/2025	Mentor/Mentee Meal Lunch- Itemized Receipt attached Pre-approved by Or Mars			\$ -	\$ 80.00	\$ 80.00
6/2/2025	Gift for Mentor (Book from Amazon.com)			\$ -	\$ 21.15	\$ 21.15
6/2/2025	Uber from Mentor Workplace to Airport	\$ 26.00		\$ -		\$ 26.00
6/2/2025	Checked Bag with American Airlines	\$ 35.00		\$ -		\$ 35.00
6/2/2025	Uber from Airport to Home	\$ 34.50		\$ -		\$ 34.50
				\$ -		\$ -
		\$ 226.14	0.00	\$ -	\$ 131.15	\$ 357.29

**\* DON'T FORGET TO ATTACH RECEIPTS \***

CIRCLE IF TAXABLE

Trisha L Taylor 3/13/2025  
**Signature** **Date**

For Office Use Only	
Date:	
Account #:	7675-0007 Alumni Mentoring
Requested By:	
Budget Director Approval:	
President Approval:	